

**Draft Note from Co-operation for Sustainable Development (Officers') Group  
Thursday 16 March 2017**

**Attendance**

East Herts DC	Chris Hubbard
Epping Forest DC	Alison Blom-Cooper, Derek Macnab, Amanda Thorn, Emily Taylor
Essex CC	Rich Cooke, Mary Young
Harlow DC	Vicky Forgougone
Hertfordshire CC	Roger Flowerday
Uttlesford DC	Richard Fox
Broxbourne BC	Kim Harding
Highways England	Andy Jobling

**Meeting Notes**

		Actions
<b>1.0</b>	<b>Apologies</b>	
	<p>Claire Stuckley, Chelmsford City Council            Claire Sime, East Herts DC            Ciara Whelehan, LB Redbridge            Steve Smith, AECOM            Fionnuala Lennon, ATLAS            Glen Chipp, EFDC            Malcolm Morley, Harlow DC            Alan Hall, EFDC            Jeremy Dagley, Conservators            Martyn Thomas, LB Havering            Sean Perry, Essex CC            Tony Pierce, LB Enfield            Nigel Allsop, Highways England            Aiden Lonergan, Natural England            Sarah Fraser, Natural England</p>	
<b>2.0</b>	<b>Draft Notes of previous meeting (16 March) – including review of action points</b>	
	<p>The minutes of the previous meeting were agreed. Actions regarding the signing and circulation of the Memoranda of Understanding have been completed.</p> <p>The officer's report on Junction 7a's DCO application will be published on the 14 June 2017, with a decision date of 22 June 2017.</p> <p>Transport for London delayed the previously scheduled meeting with EFDC and London Boroughs to 24 May 2017; in order to have sufficient time to analyse further information that has been found in-house on Central Line capacity.</p>	
<b>3.0</b>	<b>Updates on Local Plans</b>	
	<p><b>Uttlesford DC:</b> The Council is reaching a critical stage in the run up to Regulation 18 consultation. A presentation will be given to all members in a private briefing on 22 May 2017 on what is likely to be published in the Draft Local Plan. The first time that the Draft Local Plan will be in the public domain will be 7 June 2017. The</p>	

	<p>Council is still aiming to go out to Regulation 18 consultation from the 12 July 2017 to the 29 August 2017.</p> <p><b>East Herts DC:</b> The Local Plan was submitted on 31 March 2017. Christine Forby is the Planning Inspector; East Herts DC are still waiting to hear when the hearings may be.</p> <p><b>Harlow DC:</b> The Council will be taking updated LDS to panel in May, the date is not yet set. This will be an internal meeting so the LDS will be published afterwards. The meeting will also agree the Retail Study to go on the website. The Council have issued a brief for the IDP/viability work and secured two bidders. ABC raised the point that there was discussion of it being expanded to include some work on the Garden Town, and that the work will have wider implications – it was agreed that Harlow will circulate the brief.</p> <p><b>Broxbourne BC:</b> Technical work is continuing to be carried out, the revised and updated Retail Study will be presented at the next Co-op Member Board.</p> <p><b>EFDC:</b> A revised LDS was agreed at a cabinet meeting on 9 March 2017 which has schedule Regulation 19 consultation in January/February 2018. The Council is currently undertaking more work around site selection, the IDP, the FEMA, and transport modelling. Aiming to report to cabinet in June on detailed feedback to the Regulation 18 consultation.</p>	<p><b>Action: Harlow DC to circulate brief for IDP/viability work.</b></p> <p><b>Action: Broxbourne to circulate retail study before member board.</b></p>
4.0	<p><b>Extension of signatories to the ‘Managing the Impacts of Growth across the West Essex/East Herts HMA on Epping Forest Special Area of Conservation’ Memorandum of Understanding.</b></p>	
	<p>It was outlined that there are a number of things that have contributed towards the consideration of extending the MoU. Natural England have raised concerns around the in combination effects of the wider areas in their response to EFDC’s Regulation 18 consultation. Recreational pressure was highlighted as a key issue and the evidence to support this. Elsewhere, Wealdon Council successfully challenged a number of plans in their surrounding area over measuring mitigation of effects on Ash Down Forest SAC. Lb Redbridge have had the issue raised at their examination.</p> <p>Discussion was had around the extension of the MoU to other authorities, it was raised that a lot of the evidence that could measure the impact is dependent on traffic modelling and some of the models are different between areas. It was noted that there is the important question of how the authorities assess the impacts on the Forest. Two of the main issues currently are the level of growth in Enfield and Broxbourne along the A10 corridor, and the impact of M11/M25 on the Forest. It was agreed that the aim is to use previous modelling to assess impacts as opposed to creating a new model. It was agreed that expanding the signatories to the MoU is favourable and that the current MoU will stand until something to either replace or extend it is agreed.</p> <p>It was reported that LB Brentwood has advised that they do not currently want to be involved in the discussions or extension to the MoU but will consider Epping Forest in their HRA.</p>	<p><b>Action: Continue discussion with wider authorities on who would like to become a signatory.</b></p>

<b>5.0</b>	<b>Update on other cross-boundary/strategic matters</b>	
	<p><i>Harlow and Gilston Garden Town</i> Further funding was received from DCLG on 31 March 2017 amounting to 175,000 pounds. The two briefs have been written and are on contracts online, for both the spatial visioning work and project management. Interviews are suggested to commence on the 12 May 2017.</p> <p><i>PAH relocation</i> The programme of surveys has been developed. There is discussion happening around cost, with PAH concerned over the level of cost and therefore will be looking for some help financially from the districts. Members have asked for PAH to attend a Co-op Member Board meeting to discuss this possibility, the May meeting has been suggested.</p> <p><i>GTAA</i> Uttlesford DC chasing but no update received.</p> <p><i>FEMA</i> The workshop was held on 30 March 2017 so work is proceeding in line with the agreed programme. The workshop discussed scenarios for future growth, Hardisty Jones will look at three scenarios and report back on these in a subsequent workshop on 26 April 2017.</p>	<b>Action: ECC to circulate minutes of meeting with PAH.</b>
<b>6.0</b>	<b>Update on capacity of waste water infrastructure in the Greater Harlow area up to 2033 – Meeting with Environment Agency</b>	
	Thames Water previously developed a statement on waste water to support the Local Plans in the HMA. The Environment Agency have contact Harlow stating that a Water cycle Study would be needed to support the MoU. Harlow DC has requested a meeting to clarify the difference between EA's position and the position of Thames Water. It was agreed that it would be an agenda item for the next Co-op Member Board meeting. It was agreed that the meeting would be extended to include EFDC and East Herts DC as well. EFDC will raise whether a Stage 2 SFRA will be needed for the district at this meeting.	
<b>8.0</b>	<b>Items for Co-op Member Board</b>	
	<ul style="list-style-type: none"> <li>• Waste Water Capacity in Harlow</li> <li>• Harlow and Gilston Garden Town</li> <li>• Update on MoUs</li> <li>• Broxbourne BC Retail Impact Study</li> <li>• FEMA work</li> <li>• Update on Transport</li> </ul> <p>It was noted that Highways England should attend May Co-op Member Board meeting as well as PAH.</p>	<b>Action: HE to attend May Co-op Member Board.</b>
<b>9.0</b>	<b>A.O.B</b>	
	None.	

<b>10.0</b>	<b>Future Co-op Officer Group meeting dates</b>	
	Thursday 18 May 2017 – (10am, Committee Rm 1, Epping Forest DC)	
	Thursday 15 June 2017 – (10am (Committee Rm 1, Epping Forest DC)	

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